

Application Form and Income Declaration

Friendly reminders:

- Applicants are required to understand the eligibility, process and evaluation criteria for the scheme and to complete this application form in block letter by using a black or blue pen. If you have any questions, please contact our staff of New Home Association (NHA) in office hour.
- Applicant is required to complete all the information listed in this application form and to provide the relevant supporting documents and statements, then those documentations are submitted by email via aaocs@nha.org.hk or in person or by post ("Application of ALL AS ONE Co-living Scheme" on the envelop, the postal address: New Home Association Jockey Club Hong Kong Island East Service Centre, Unit 4, G/F, Wing B, Yiu Lok House, Yiu Tung Estate, Shau Kei Wan, Hong Kong). Otherwise the application or the registration may be delayed or terminated.
- NHA will contact applicants for interview if necessary, and. For applicant who do not received any notice within 1 month, will be treated as in waiting list or unsuccessful application.
- This application form and its contents are not legally binding on our organizations (including the organizer, beneficiary and/or sponsoring organizations). We shall not be liable for any loss suffered by any person arising out of the reliance of this application including the instructions, introductions, application form and/or any relevant information contained therein.
- We reserve all the rights to make changes in any of the terms under the instructions, introduction and/or the application form without prior notice.
- If any false, misrepresenting or misleading information are contained in this application form, the application will be cancelled and the flat allocated will be taken back. We have the final decision to determine whether the application form contains any false or misrepresenting or misleading information. All our rights to make further claims thereon are hereby reserved.
- Any person who offers to assist the applicant in their applications in return for remuneration, should be reported to the Independent Commission Against Corruption ("ICAC") without delay. We shall refer the case to ICAC for investigation, and have the authority to cancel the application irrespective of whether such person has been prosecuted or convicted of the relevant offence.
- If there is any change of family particulars, the applicant must notify us to rectify the application as soon as possible. Change of family particulars including but not limited to marriage/emigration of family member(s), birth of children, the spouse of the applicant and/or family members is/are allowed to reside in Hong Kong, or the death of the applicant or family member(s), etc.
- NHA retains the final and explanation right in the whole scheme.
- The scheme will collect all the information and supporting documents of the applicants for the application usage, the applicants sign this form to represent understanding and agreeing this arrangement.
- In the event of any difference between the Chinese and the English versions of this document, the Chinese version shall prevail.

Part 1 Information of the Applicant (Please fill in or tick the appropriate box)

Main Applicant: _____ (Chinese, If Any) _____ (English)

HKID Number: _____ **Gender:** Male / Female

Date of Birth: _____ / _____ / _____ (DD / MM / YYYY) **Contact Number:** _____

HK Permanent Resident: Yes / No **Ethnicity:** _____

Marital Status: Unmarried / Married / Divorce / Widowed / Separated / Others: _____

Current Address: _____

Current Rent: _____ **Total Area of Current Flat (Square feet):** _____
(Utilities Fees Excluded)

Type of Current Flat: Permanent Flat / Temporary Flat / Partitioned Apartments / Sub-divided Flats / Others: _____

Number of Family Member(s): _____ **Current Living Condition (Score 1-10, 1=most dissatisfied, 10=most satisfied):** _____

Long Term Diseases / Special Needs (If Any): No / Yes, this is: _____

Public Rental Housing Application Number (If Any): _____ **Application Date for Public Rental Housing:** _____ / _____ (MM / YYYY)

During the waiting period (If Any):

- Yes No Changing any data on the application form, such as adding/deleting family members, changing the housing allocation plan or the selected district;
- Yes No Going to the Hong Kong Housing Authority to accept the investigation relating to the application and conduct the qualification review of housing allocation;
- Yes No Accepting the housing allocation arranged by the Hong Kong Housing Authority for _____ times.

Part 2 Personal Data (Please fill in the appropriate box or delete if inapplicable)

	Family Member 1	Family Member 2	Family Member 3	Family Member 4	Family Member 5
Name in Chinese (If Any)					
Name in English					
Gender	Male / Female	Male / Female	Male / Female	Male / Female	Male / Female
Date of Birth (DD / MM / YYYY)	/ /	/ /	/ /	/ /	/ /
Identity Document Number					
HK Permanent Resident	Yes / No	Yes / No	Yes / No	Yes / No	Yes / No
Marital Status	Unmarried / Married / Divorce / Widowed / Separated / Others:	Unmarried / Married / Divorce / Widowed / Separated / Others:	Unmarried / Married / Divorce / Widowed / Separated / Others:	Unmarried / Married / Divorce / Widowed / Separated / Others:	Unmarried / Married / Divorce / Widowed / Separated / Others:
Long Term Diseases / Special Needs (If Any)					

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Part 3 Income & Net Asset Value (in Hong Kong Dollars) (Personal average monthly income in the past 6 months)

	Applicant	Family Member 1	Family Member 2	Family Member 3	Family Member 4	Family Member 5
Working Status	Full-time / Part-time / Unemployed / Retired / Housewife / Studying	Full-time / Part-time / Unemployed / Retired / Housewife / Studying / Not started school	Full-time / Part-time / Unemployed / Retired / Housewife / Studying / Not started school	Full-time / Part-time / Unemployed / Retired / Housewife / Studying / Not started school	Full-time / Part-time / Unemployed / Retired / Housewife / Studying / Not started school	Full-time / Part-time / Unemployed / Retired / Housewife / Studying / Not started school
Occupation						
A Monthly Income (\$)						
B Total monthly income from government's social security (If Any)	<input type="checkbox"/> Comprehensive Social Security Assistance (CSSA) Scheme \$ _____ <input type="checkbox"/> Disable Allowance \$ _____ <input type="checkbox"/> Old Age Living Allowance \$ _____ <input type="checkbox"/> Individual-based Work Incentive Transport Subsidy Scheme \$ _____ <input type="checkbox"/> Low-income Working Family Allowance (LIFA) \$ _____ <input type="checkbox"/> Student subsidy \$ _____ <input type="checkbox"/> Others: _____ \$ _____					
C Others	<input type="checkbox"/> Alimony \$ _____ <input type="checkbox"/> Dependent by relative(s) \$ _____ <input type="checkbox"/> Others (Please specify: _____) \$ _____					
Overall Family Income (A+B+C):						
\$						

Part 4 Willingness and Expectations of Applicant

1. I and / or my family members agree with the concept of the Project, and are willing to participate in the community activities that are organized by the operator and comply with the agreement made at the time of our residence.	<input type="checkbox"/> Agree	<input type="checkbox"/> Disagree
2. I and / or my family members agree to share and clean the shared space of the unit (such as the living room), facilities or equipment.	<input type="checkbox"/> Agree	<input type="checkbox"/> Disagree
3. Expected date of residence in the Social Housing (e.g. 2020 Nov) _____ (year) _____ (month).		

Part 5 Declaration and Commitment of the Applicant and Family Members who are 18 years old or above

(Please read below and put the tick in box each after reading)

- Before completing the Application Form, I and / or my family members have understood the application procedures, application information, and evaluation criteria of the Scheme. I and / or my family members undertake to abide by all policies and arrangements in respect of applying for and allocation of housing under the Scheme from time to time amended and implemented. And NHA shall have the sole and final discretion / explanation in housing allocation and the Scheme.
- I and / or my family members have no / once / now applying any community housing movement from The Hong Kong Council of Social Service or any NGO whereas now no living/allocation any unit from these movement(s).
- As at the date of this application, I and / or my family members do not own or own in the joint names with others or did not enter into any agreement for sale and purchase in purchasing any kind of residential properties situated in Hong Kong, and do not hold any shares in any company, which owns residential properties situated in Hong Kong, directly or through a subsidiary company.
- I and / or my family members understand and agree that NHA may disclose, verify and/or transfer all personal data provided in the Application Form and all relevant documents to the relevant departments, institutions or cooperative units participating in the Project when processing, auditing and/or investigating the application. All personal data will be processed in accordance with the policies as amended from time to time by NHA and the Personal Data (Privacy Ordinance).
- I and / or my family members understand and agree that NHA can use the information provided by me and/or my family members in this Application Form for statistical survey or research.
- I and / or family members declare that the information provided in this Application Form and the required documents or data submitted by me and / or my family members are accurate and true. I and / or my family members understand that if we knowingly or deliberately make false statements or conceal data, or in any other way mislead NHA, I and / or my family members may be prosecuted and disqualified from the Scheme immediately, and may be barred from using the unit allocated to me and / or my family under the Scheme forthwith. I and / or my family members understand that any willful misrepresentation or omission of information so as to become qualified for the Scheme is a criminal offence.
- I and / or family members understand and agree to obey the rules, keep all facilities of the unit in good condition, home visiting by social worker of the Scheme, living with other residents of the Scheme in harmony and participate the specified community service of the Scheme.
- I and / or family members understand and agree to any rules of usage of allocated unit, paying rent on time, and moving out of the unit allocated after the expiration of the Scheme or after being allocated with public rental housing within the specific period.

Name	Identity Document No.	Signature	Date (DD / MM / YYYY)
Main applicant _____	_____	_____	/ / _____

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Part 6 Checklist of Supporting Documents

1. Documents and relevant declarations for Main Applicant and Family Members	
1.1 Copy of identity documents of individual family members	<input type="checkbox"/> Hong Kong Identity Card (for persons aged 11 or above). <input type="checkbox"/> Birth Certificate (for persons aged below 11). <input type="checkbox"/> One-way Permit/travel document/passport or related supporting documents (persons who have arrived in Hong Kong for less than 7 years, documents permitting them to land in Hong Kong with the stamp showing the initial date of entry are required).
1.2 Copy of relationship proof	<input type="checkbox"/> Birth certificate or notary public certificate. <input type="checkbox"/> Adoption or Appointment of Guardians documents issued by judicial authorities / government departments. <input type="checkbox"/> Declaration.
1.3 Copy of documents on marital status for married persons	<input type="checkbox"/> Certificate of Marriage (For customary marriage celebrated in Hong Kong, the original of a statutory declaration) <input type="checkbox"/> For the spouse of an applicant / a family member who has no right to land in Hong Kong, a declaration specifying the same together with copy of the certificate of marriage and the identity document of his/her domicile (both front and back sides) <input type="checkbox"/> For a marriage registered on the mainland but without the relevant document, copy of the notary public certificate.
1.4 Divorced persons, unmarried single parent or widowed persons	<input type="checkbox"/> Copy of court order of divorce (for proceedings in Hong Kong, the certificate of making Decree Nisi Absolute (Divorce) (Form 6 or 7B)). <input type="checkbox"/> For applications including children under the age of 18, copy of the court order for the custody of children. <input type="checkbox"/> Copy of documents and declaration relating to divorce proceedings under process. <input type="checkbox"/> For separated cohabitants, the female should submit the original of a statutory declaration stating the date of separation after co-habitation and arrangements for the custody of child(ren); while the male should submit a copy of the court order for the custody of child(ren). <input type="checkbox"/> For deceased spouse, copy of the marriage certificate and death certificate. <input type="checkbox"/> Declaration.
1.5 Proof of current address and rent	<input type="checkbox"/> Copy of any document bearing the Applicant's / all family members' residential / correspondence address in Chinese / English (e.g. electricity bill) <input type="checkbox"/> Copy of last 6 months rent receipts and tenancy agreement
1.6 Proof of public housing application	<input type="checkbox"/> Copy of a blue acknowledgement card bearing an application number offered by the Hong Kong Housing Authority.
1.7 For having long term diseases/disabled family member (If any)	<input type="checkbox"/> Copy of medical / disability proof issued by registered medical practitioners or recognized medical personnel.
2. Income Proof and Relevant Declarations for Applicant and Family Members (For the past 6 months)	
2.1 Salaried employee (with a regular employer)	<input type="checkbox"/> Copy of Employer Certificate, tax bill, pay slip or bank passbook etc.
2.2 Salaried employee (with no regular employer) / Salaried employee (without income document) / Self-employed person	<input type="checkbox"/> Declaration with relevant documents (Attachment 1). (Please photocopy yourself if more than 1 person using Attachment 1)
2.3 Recipients of any government's social security	<input type="checkbox"/> Copy of the documents with relevant amount of any government's social security and / or Medical Fee Waiver
2.4 Proof of asset	<input type="checkbox"/> Copy of Applicant's and Family Members' bank account balance, such as passbook or statement (The information must be within 1 week before the application submission). <input type="checkbox"/> Copy of Applicant's and Family Members' dividend / bonus / giving-outs of insurance policies or funds / regular interest on fixed deposits / pension / contributions from relatives etc.

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Income Declaration (Attachment 1)

I hereby declare that:

I _____ (HKID Number: _____)

am now working as (Position & Industry) _____,

* without regular employer / employed by

_____ company (*Delete as inappropriate)

My past 6 months income (remark 1):

Month / Year	Income (\$)
/ 20	
/ 20	
/ 20	
/ 20	
/ 20	
/ 20	

(In Hong Kong Dollars)

Remark 1: Income refers to the net income after deducting MPF contributions, including bonuses/commissions, attendance bonus, transportation expenses, offensive work, overtime and other allowances.

All the above particulars furnished in this Declaration Form are true and correct.

Name of Declarant: _____

Signature of Declarant: _____

Date (DD/MM/YYYY): _____

This declaration belongs to the main applicant / applicants' family member (For Official Use Only)